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## NOTICE OF MEETING

The next meeting of Mappleborough Green Parish Council will be held on Monday 26<sup>th</sup> February 2024 starting at 7.00pm at Haywood Lodge, Warwick Highway, Mappleborough Green, Studley B80 7DG.

Mappleborough Green Parish Council members are hereby summoned to attend this meeting of the council for the purpose of transacting the business detailed on the below agenda.

The meeting is open to members of the public who are welcome to address the council at agenda item 3 (Public Forum). Comments and questions may be put to the Parish Council with regard to this agenda or for future consideration. Individual speaking time may be restricted at the discretion of the Chairman.

## AGENDA

- 1) Welcome and apologies** To receive apologies from absent members and record the reason for absence.
- 2) Declarations of Personal and Prejudicial Interest:** To receive declarations of interest from Councillors on items on the agenda, to receive written requests for dispensations for disclosable pecuniary interests (if any) and to consider any requests for dispensations as appropriate. Councillors are reminded that to ensure transparency and retain public confidence in the Council's decisions, they are required to keep their Register of Interests form up to date.
- 3) Public Forum** (maximum duration for this agenda item will be 15 minutes).
- 4) Minutes** To approve the meetings of the following meetings as a true and accurate record, and to receive an update on any matters not otherwise addressed.
  - 4.1. Monday 8<sup>th</sup> January 2024
  - 4.2. Thursday 8<sup>th</sup> February 2024To agree to amend the inaccurate dates of meeting on the following minutes
  - 4.3. Monday 26<sup>th</sup> June 2023
  - 4.4. Monday 20<sup>th</sup> September 2023
- 5) Correspondance** To note items of correspondance received since last meeting
- 6) Finance**
  - 6.1. To receive and approve the February Payments List
  - 6.2. To review the budget for the financial year 2024 – 2025 with the addition of more concise budget headings.
  - 6.3. To discuss grant request received from the Studley Stitches
  - 6.4. To discuss outsourcing payroll
  - 6.5. Unity Trust Bank Authority
    - i) To confirm current Unity Multipay cardholders
    - ii) To update the banking authority of Cllr Leyland to enable the submittal of Parish Council payments.
- 7) Planning Applications**
  - 7.1. To receive the following planning applications and confirm recommendations.

Reference	Address	Proposal
23/03042/FUL	1 Gattax Cottage , Hardwick Lane, Outhill, Warwickshire B80 7DY	Demolition of detached garage and erection of replacement garage

7.2. To note any delegated decisions made by the Clerk in consultation with councillors.

7.3. To note decision notices received since last meeting

Reference	Address	Proposal	Outcome
23/02731/FUL	The Coach House, Pratts Lane, Mappleborough Green	Change of use from office to dwelling and associated works	Refused
23/02052/FUL	Dog Hill Farm , Birmingham Road, Mappleborough Green, Warwickshire B80 7DF	Change of use of land for the stationing of 7no. mobile homes for holiday let purposes, erection of ablutions block and associated development.	Withdrawn
23/03416/AAPA	White Oaks Pratts Lane Mappleborough Green Studley B80 7BN	Addition of a single storey to the core of the existing building. Roof pitch and material will be as existing. Walls will be rendered and finished in a colour to match existing building.	Class AA Prior Approval Granted

**8) Internal Audit 23-24** To appoint an Internal Auditor for the upcoming Internal Audit

**9) Code of Conduct** To adopt a Code of Conduct for the council

**10) WCC Survey Reponses**

10.1. To discuss the Councils response to the Warwickshire Rights of Way Improvement Plan

10.2. To discuss the Councils response to the Warwickshire Fire and Rescue Service Consultation

**11) Resolution to exclude members of the public and press from the meeting due to the confidential business to be discussed (Public Bodies [Admission to Meetings] Act 1960)**

**12) Staffing Arrangements** To discuss and approve the arrangements for the recruitment of a permanent clerk.

**13) To note any items for future agenda.**

**14) To note the date and time for the next meeting of the Parish Council**

Signed:   
20/02/2024