



Mappleborough Green Parish Council, Ankcorn House, Birmingham Road, Mappleborough Green, Warwickshire B80 7DJ  
Telephone: 07749 729940 clerk@mg-pc.uk  
www.mg-pc.uk

## NOTICE OF MEETING

**The next meeting of Mappleborough Green Parish Council will be held on Monday 20<sup>th</sup> November 2023 starting at 6:30pm at Studley Village Hall, High Street, Studley, B80 7HJ**

The meeting is open to members of the public who are welcome to address the council at agenda item 5 (Public Forum). Comments and questions may be put to the Parish Council with regard to this agenda or for future consideration. Individual speaking time may be restricted at the discretion of the Chairman. No further representations may be made at any other time in this meeting unless invited.

### Summons

Mappleborough Green Parish Council members are hereby summoned to attend this meeting of the council at Studley Village Hall, Mappleborough Green for the purpose of transacting the business detailed on the following pages.

Signed: *Liza Rose*  
Clerk/RFO

Date: 15th November 2023

## Agenda

- 1. Chair's welcome.**  
The Chair will be pleased to welcome everyone to the meeting.
- 2. Apologies**  
To receive apologies from absent members and record the reason for absence.
- 3. Declarations of Interest**  
Members are reminded that to ensure transparency and retain public confidence in the council's decisions they are required to –
  - a)** Keep their Register of Interests form up to date
  - b)** Declare any Disclosable Pecuniary Interests (DPI) and any Other Registrable Interests (ORI) and any Non-Registrable Interest (NRI) relating to items on the agenda and the nature of those interests.
- 4. To consider grant of any dispensation requests**  
Written requests for the council to consider grant of dispensation to a councillor who has declared an interest in any item on the agenda must have been delivered to the Clerk prior to the start of the meeting. If granted by the council at this point in the meeting, the dispensation will allow the councillor with the stated interest to stay in the meeting and/or speak and/or vote. If a dispensation is not granted, the councillor must leave the meeting when relevant.

5. **Public Forum (maximum duration for this agenda item will be 15 minutes).**
  - a) Residents and members of the public.
  - b) Stratford District Ward members are invited to report to the meeting.
  - c) Warwickshire County Division member is invited to report to the meeting.
  
6. **To Approve the Minutes of :**  
117<sup>th</sup> meeting of the Parish Council on 6th September 2023.
  
7. **Finance: - To review, agree and note:**
  - a) To receive the bank reconciliation up to 31<sup>st</sup> October 2023
  - b) To receive receipts and payments up to 31<sup>st</sup> October 2023.
  - c) To discuss, review and agree the 2024/25 budget – circulated separately.
  
8. **To receive consultations from the Planning Authority (Stratford District Council).**  
Comment required.

<b>Application Reference:</b>	<a href="#">23/02304/OUT</a>
<b>Proposed:</b>	Outline application for the construction of up to 9 dwellings with all matters reserved
<b>At:</b>	Washford Farm Icknield Street Drive Studley Warwickshire B80 7BD

9. **To discuss and agree future meeting venues for the Parish Council.**
  
10. **To discuss and agree future arrangements for the Parish flower boxes.**
  
11. **To agree actions of any work around the Parish.**
  
12. **To note any items for future Agenda.**
  
13. **To Note Date of Next Full Council Meeting : 8<sup>th</sup> January 2024.**

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**Minutes of Mappleborough Green Parish Council held on Monday 6th September 2023, 6.30pm at Studley Village Hall, High Street, Studley, B80 7HJ**

NB Minutes are draft until approved at the following meeting

Members present: Cllr M Berry, Chair; Cllr A Leyland, vice -Chair, Cllr R Chadwick, Cllr J Palmer

In attendance Liza Rose – Clerk/RFO,  
4 members of public.

**Minute 27 Chairman's welcome.**

The Chair welcomed everyone to the meeting.

**Minute 28 Apologies**

Cllr K Badwal

**Minute 29 Declarations of Interest**

Members are reminded that to ensure transparency and retain public confidence in the council's decisions they are required to –

**a)** Keep their Register of Interests form up to date

**b)** Declare any Disclosable Pecuniary Interests (DPI) and any Other Registrable Interests (ORI) and any Non-Registrable Interest (NRI) relating to items on the agenda and the nature of those interests.

**None received.**

**Minute 30 To consider grant of any dispensation requests.**

Written requests for the council to consider grant of dispensation to a councillor who has declared an interest in any item on the agenda must have been delivered to the Clerk prior to the start of the meeting. If granted by the council at this point in the meeting, the dispensation will allow the councillor with the stated interest to stay in the meeting and/or speak and/or vote. If a dispensation is not granted, the councillor must leave the meeting when relevant.

**None Received.**

**Minute 31. Public Forum (maximum duration for this agenda item will be 15 minutes).**

a) Residents and members of the public.

Two members of the public spoke regarding a current planning application (23/02052/FUL at Doghill Farm, Mappleborough Green). Residents voiced various concerns with which they wished council to consider.

b) Stratford District Ward members are invited to report to the meeting.

**None Received.**

c) Warwickshire County Division member is invited to report to the meeting.

**None Received**

**Minute 32. To Approve the Minutes of :** 116<sup>th</sup> meeting of the Parish Council on 26th June 2023.

The minutes of the meeting were **approved**.

**Minute 33. Finance: - To discuss and agree;**

d) To receive the bank reconciliation up to 31<sup>st</sup> August 2023

e) To receive receipts and payments up to 31<sup>st</sup> May 2023.

The Chair requested items a and b were deferred.

f) To receive the Internal Audit Report, note the recommendations and agree next steps for progressing actions required. Full document provided separately.

Members reviewed the recommendations and actions required from the Internal Audit Report.

g) To approve the Annual Governance Statement for financial year 2022/23

The Annual Governance Statement for 2022/23 was **approved**.

h) To approve Annual Accounting Statements for financial year 2022/23.

The Annual Accounting Statements for 2022/23 were reviewed and **approved**.

**Minute 34. To receive and review planning application consultations from Stratford DC (SDC)**

<b>Application Reference:</b>	23/02052/FUL
<b>Proposed:</b>	Change of use of land for the stationing of 7no. mobile homes for holiday let purposes, erection of ablutions block and associated development.
<b>At:</b>	Dog Hill Farm , Birmingham Road, Mappleborough Green, Warwickshire B80 7DF
<b>Decision:</b>	<b>OBJECTION</b>

**Minute 35. To discuss and agree actions regarding the PC's unregistered postal address and current storage facilities.**

It was agreed that the Chair and Clerk would approach a neighbouring local authority to request a cost with regards to a new postal address point and storage of documents. It was also agreed that the Chair seek a cost for a meeting base (every two months) from the local school and, would also request the same from the neighbouring local authority, so as to ensure the best price would be obtained.

**Minute 36. To receive, review and agree the list of meeting dates for MGPC.**

Members **agreed** a list of Parish Council meeting dates, also including the Annual Parish Meeting, up to May 2024.

**Minute 37. Clerk's Report: Updates from council officer to previous meetings and ongoing matters.**

- To note that the Clerk is seeking quotations for the re design of the PC's website and will report back to Council with prices and recommendations.
- To note £40 fine received from Moore UK in relation to the 2022/23 AGAR and audit – see payments sheet.

Members were brought up to date.

**Minute 38. To agree actions of any work around the Parish**

- Cllr Leyland wished to investigate the possibility of providing a defibrillator at Mappleborough Green Village Hall. The Clerk would provide a contact number for Studley Community First Responders, who could assist with further information and assist.
- Three drain covers, North of the Dog Island have been noted as sinking and a pothole on the south side of the island, heading towards Redditch requires repair. The Clerk will report to Highways.

**Minute 39. To note any items for Future Agenda**

None noted.

**Minute 40. To Note Date of Next Full Council Meeting : 13<sup>th</sup> November 2023**

This meeting closed at 8:05pm

Signed: .....  
Chair, Mappleborough Green Parish Council

Date:.....

