



Mappleborough Green Parish Council, Ankcorn House, Birmingham Road, Mappleborough Green, Warwickshire B80 7DJ
Telephone: 07749 729940 clerk@mg-pc.uk
www.mg-pc.uk

NOTICE OF MEETING

The next meeting of Mappleborough Green Parish Council will be held on Monday 15th May 2023 starting at 7.00pm at Haywood Lodge Care Home, Mappleborough Green, B80 7DG

The meeting is open to members of the public who are welcome to address the council at agenda item 5 (Public Forum). Comments and questions may be put to the Parish Council with regard to this agenda or for future consideration. Individual speaking time may be restricted at the discretion of the Chairman. No further representations may be made at any other time in this meeting unless invited.

Summons

Mappleborough Green Parish Council members are hereby summoned to attend this meeting of the council at Haywood Lodge Care Home, Mappleborough Green for the purpose of transacting the business detailed on the following pages.

Signed: *Liza Rose*
Clerk/RFO

Date: 10th May 2023

Agenda

1. **Election of Chairperson** and signing of Declaration of Acceptance of Office.
2. **Apologies**
To receive apologies from absent members and record the reason for absence.
3. **Declarations of Interest**
Members are reminded that to ensure transparency and retain public confidence in the council's decisions they are required to –
 - a) Keep their Register of Interests form up to date
 - b) Declare any Disclosable Pecuniary Interests (DPI) and any Other Registrable Interests (ORI) and any Non-Registrable Interest (NRI) relating to items on the agenda and the nature of those interests.
4. **To consider grant of any dispensation requests**
Written requests for the council to consider grant of dispensation to a councillor who has declared an interest in any item on the agenda must have been delivered to the Clerk prior to the start of the meeting. If granted by the council at this point in the meeting, the dispensation will allow the councillor with the stated interest to stay in the meeting and/or speak and/or vote. If a dispensation is not granted, the councillor must leave the meeting when relevant.

5. **Election of vice-Chairperson** and signing of Declaration of Acceptance of Office.
6. **Public Forum (maximum duration for this agenda item will be 15 minutes).**
 - a) Residents and members of the public.
 - b) Stratford District Ward members are invited to report to the meeting.
 - c) Warwickshire County Division member is invited to report to the meeting.
7. **To Approve the Minutes of :**
114th meeting of the Parish Council on 24th April 2023.
8. **Finance: - To review, agree and note:**
 - a) The MPG PC Financial Regulations – Circulated separately.
 - b) Income and expenditure to be produced at the next council meeting due to ongoing banking issues.
9. **To receive consultations from the Planning Authority (Stratford District Council).**
Comment required.

Application Reference:	<u>23/01102/FUL</u>
Proposed:	Single storey rear extension to rear of existing dwelling, and new bay window to front.
At:	Greensleeves, Pratts Lane, Mappleborough Green, Warwickshire, B80 7BN
Application Reference:	<u>23/01047/FUL</u>
Proposed:	Extension to agricultural building
At:	Outhill Farm, Hardwick Lane, Outhill, Studley, B80 7DY
Application Reference:	<u>23/01015/FUL</u> <i>Consultation not received from SDC</i>
Proposed:	Revised route of the southern footpath/cycle link serving Redditch Gateway Southern Site to the north-east of Longhope Close
At:	Land At Winyates Green Longhope Close Redditch

10. **To discuss and agree SN/2304/583 Street naming consultation from Stratford DC (SDC)** circulated separately
11. **To review and agree MG PC Standing Orders** – circulated separately.
12. **Clerk's Report: Updates from council officer to previous meetings and ongoing matters.**
 - To note that the internal audit will take place on Wednesday 17th May 2023.
 - Parish Noticeboard (located at the front of the village hall) has become dilapidated. The Clerk will request quotations for repair/replacement.
13. **To agree actions of any work around the Parish**
14. **To note any items for Future Agenda**
15. **It is suggested that the Mappleborough Green Parish meetings continue to run bi-monthly.** A list of suggested dates to follow.
16. **To Note Date of Next Full Council Meeting : T.B.C**

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Minutes of Mappleborough Green Parish Council held on Monday 24th April 2023, 7.00pm at Haywood Lodge Care Home, Mappleborough Green, B80 7DG

NB Minutes are draft until approved at the following meeting

Members present: Cllr M Berry, Acting Chair; Cllr K Badwal, Acting Vice-Chair;
Cllr R Chadwick, Cllr A Leyland

In attendance Liza Rose – Clerk/RFO,
Cllr Peter-Hencher Serafin, District Ward Member
Cllr J Kerridge – County Council Ward Member
Two members of the public

Those not present: Cllr B Lyons

Minute 1 Chairman's welcome.

The Acting Chair welcomed everyone to the meeting.

Minute 2 Apologies

None received.

Minute 3 Declarations of Interest

Members are reminded that to ensure transparency and retain public confidence in the council's decisions they are required to –

- a) Keep their Register of Interests form up to date
- b) Declare any Disclosable Pecuniary Interests (DPI) and any Other Registrable Interests (ORI) and any Non-Registerable Interest (NRI) relating to items on the agenda and the nature of those interests.

None received.

Minute 4 To consider grant of any dispensation requests.

Written requests for the council to consider grant of dispensation to a councillor who has declared an interest in any item on the agenda must have been delivered to the Clerk prior to the start of the meeting. If granted by the council at this point in the meeting, the dispensation will allow the councillor with the stated interest to stay in the meeting and/or speak and/or vote. If a dispensation is not granted, the councillor must leave the meeting when relevant.

None Received.

Minute 5. Public Forum (maximum duration for this agenda item will be 15 minutes).

a) Residents and members of the public.

There were **no** requests to speak.

b) Stratford District Ward members are invited to report to the meeting.

Cllr Hencher-Serafin had no reports but wished to state that he had enjoyed supporting Mappleborough Green Parish Council.

c) Warwickshire County Division member is invited to report to the meeting.

Cllr Kerridge

- Has requested an update from the Strategic Traffic Group relating to the Dog island, Mappleborough Green and will provide feedback to the PC.
- Cllr Berry raised the question to Cllr Kerridge about the last HGV Routing report missing for the last quarter. Cllr Kerridge informed Cllr Berry that the reporting had been changed to six monthly.
- Cllr Berry requested an update from Cllr Kerridge regarding the Warwickshire footpath around the Amazon building. Cllr Kerridge agreed to provide the update in due course.

Minute 6. To Approve the Minutes of : 113th meeting of the Parish Council on 27th February 2023.

It was **agreed** to approve the minutes, which the Acting Chair subsequently signed.

Minute 7. Finance: - To discuss and agree;

- c) The previous Clerk's card has been cancelled resulting in failed payments. A temporary measure for payments must be put into place until the current Clerk's bank card and banking user ID has been issued.
- d) To agree temporary system of making bank payments. The Clerk is awaiting setup on the Unity Trust Bank account and is unable to load payments, including staff salary and expenses.
- e) To approve payments list – circulated separately.

Items a through to c were considered simultaneously. It was **agreed** by council that the previous Clerk would make the required payment to a supplier at the meeting. This was **noted** as a temporary instruction only. A form for the addition of a user with Unity Trust Bank was signed, which the Clerk would send to the bank requesting addition to the banking system, allowing future payments to be made on time.

Minute 8. To note decisions on planning application consultations from Stratford DC (SDC)

Application Reference:	22/03695/VARY
Proposed:	Variation of Condition Numbers: 1,2,5,8,10 to enable revision of drawing numbers to reserved matters permission 22/01142/REM, dated 12/09/2022. Revision to the design of the roofs and cladding pattern of buildings A&B, revised position of gatehouse to building A, re-positioning of car parking spaces serving building A, rearrangement of dock levellers to building A and new canopy to building A. Increased car parking spaces and cycle stands and arrangement of spaces revised for Building B for B2 Use .
At:	Land At Redditch Eastern Gateway Development Gorcott Hill Beoley
Decision:	PERMISSION

Minute 9. Annual Parish Meeting – To discuss and agree date and detail for the Annual Parish Meeting for Mappleborough Green.

It was **agreed** that the Annual Parish Meeting would be held on Monday 15th May 2023 at 6:30pm and that the Clerk would make necessary arrangements.

Minute 10. Clerk’s Report: Updates from council officer to previous meetings and ongoing matters.

- Standing Orders for MGPC are under review, to be presented at the Annual Parish Council Meeting.
- Financial Regulations for MGPC are under review, to be presented at the Annual Parish Council Meeting.
- To receive and note an update regarding internal audit.
- Thank you received from Mappleborough Green School for the newly installed Trim trail equipment.

The update was **noted**.

Minute 11. To agree actions of any work around the Parish

It was **noted** that Cllr Leyland had reported a number of potholes on the A435 and would liaise with the Clerk so as not to duplicate reports.

It was **agreed** that the Clerk would liaise with County Council and seek an update on;

- Previously reported issues.
- Reporting a section of pavement fronting the petrol station forecourt sinking.
- Blocked drains along the A435.

Minute 12. To note any items for Future Agenda

No future items were noted.

Minute 13. To Note Date of Next Full Council Meeting: 15th May 2023 at 7:00pm

Minute 14. To resolve to close the meeting to the public to allow for discussion of matters relating to staff. Public Bodies (Admission to Meetings) Act 1960.

To review and agree items relating to the Clerk/RFO.

Employment matters were discussed and **agreed**.

This meeting closed at 8.05pm

Signed:

Date:.....

Chair, Mappleborough Green Parish Council

